

Official Publication for :



## NOTES FOR CONTRIBUTORS

Surface Finishing Journal – Bringing Latest News to the Industry

### Surface Finishing Journal (SFJ)

#### Copyright

Articles submitted to the journal should be original contributions and should not be under consideration for any other publication at the same time. Authors submitting articles for publication warrant that the work is not an infringement of any existing copyright and will indemnify the publisher against any breach of such warranty. For ease of dissemination and to ensure proper policing of use, papers and contributions become the legal copyright of the publisher unless otherwise agreed. Submissions should be sent to:

#### Managing Editor

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Wanchai, Hong Kong  
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#### Editorial objectives

The mission of Surface Finishing Journal (SFJ) is to provide the Finishing industries with the latest information, market news, industry trends, technological advancements and new products.

Published 4 times a year (March, June, September and November issues), Surface Finishing Journal (SFJ) provides in coverage of new technologies and innovations, market trends, new product releases, cost-effective solutions to meet regulatory requirements. Supported by an international Editor, the emphasis is on giving practical solutions and applications relevant to the China market. The content is in bilingual (simplified Chinese and English).

#### The reviewing process

Each paper submitted to Surface Finishing Journal (SFJ) is peerreviewed for suitability of publication.

#### Manuscript requirements

As a guide, articles should be between 1,500 and 4,000 words (English) in length. A title of not more than eight words should be provided. Authors may supply too an abstract of 100-150 words.

Where there is a methodology, it should be clearly described under a separate heading. Headings must be short, clearly defined and not numbered. Notes or Endnotes should be used only if absolutely necessary and must be identified in the text by consecutive numbers, enclosed in square brackets (e.g. [1]) and listed at the end of the article as Reference.

All Figures (charts, diagrams and line drawings) and Plates (photographic images) should be submitted in electronic form. Figures should be of clear quality, black and white and numbered consecutively with arabic numerals (e.g. Figure 1).

Electronic figures should be either copied and pasted or saved and imported from the origination software into a blank Microsoft Word document. Figures created in MS Powerpoint are also acceptable. Acceptable standard image formats are: .eps, .pdf and .ai. If you are unable to supply graphics in these

formats then please ensure they are .tif, .jpeg, .bmp, .gif or at a resolution of at least 300dpi and at least 10cm wide.

For photographic images (plates), good quality original photographs should be submitted. If supplied electronically they should be saved as .tif or .jpeg files at a resolution of at least 300dpi and at least 10cm wide. Digital camera settings should be set at the highest resolution/ quality as possible.

In the text of the paper, the preferred position of all figures and plates should be indicated by typing on a separate line the words (e.g. Figure 1). Supply succinct and clear captions for all figures and plates.

Tables must be numbered consecutively with arabic numerals and a brief title. In the text, the position of the table should be shown by typing on a separate line the words (e.g. Table 1).

References to other publications must be in Harvard style and carefully checked for completeness, accuracy and consistency. This is very important in an electronic environment because it enables your readers to exploit the Reference Linking facility on the database and link back to the works you have cited through CrossRef. You should include all author names and initials and give any journal title in full.

You should cite publications in the text, using the first named author's name. At the end of the paper a reference list in alphabetical order should be supplied:

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#### Final submission of the article

Once accepted for publication, the final version of the manuscript must be provided, together with author name(s); title of article; journal title; file name.

Alternatively, the editor may request the final version as an attached file to an e-mail.

The manuscript will be considered to be the definitive version of the article. The author must ensure that it is complete, grammatically correct and without spelling or typographical errors.

In preparing the disk, please use one of the following preferred formats: Word, Rich text or pdf.

